FIFTH THIRD HEALTH SAVINGS ACCOUNT

Overview: HSA Account Detail Report

Learn how this report can help you with HSA Administration.

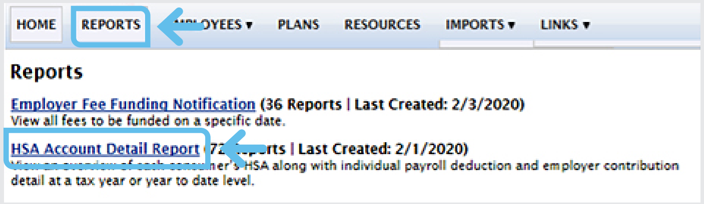
Fifth Third Bank

The HSA Account Detail Report provides an overview of accounts enrolled under your employer account. It's published to your employer portal on the first of every month, and it can be viewed as a detail or a summary.

In this overview, we'll cover how to access the report, the differences between the detail and summary formats, and how the summary format can help you spot Identity Verification (IDV) Holds.

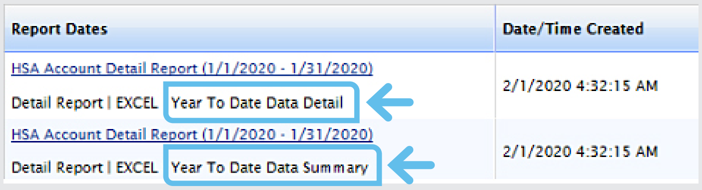
Accessing the report:

To view the HSA Account Detail report sign into the HSA Employer Portal, go to the **REPORTS** tab and select the **HSA Account Detail Report** link.



Report Detail vs. Report Summary:

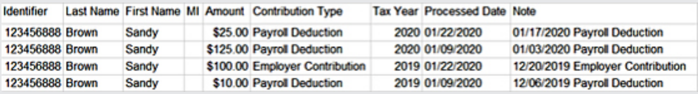
Both the HSA Account Detail Report and the and the Detail Report summary are published to your employer portal on the first day of every month.



Report Dates	Date/Time Created
HSA Account Detail Report (1/1/2020 - 1/31/2020) Detail Report | EXCEL Year To Date Data Detail	2/1/2020 4:32:15 AM
HSA Account Detail Report (1/1/2020 - 1/31/2020) Detail Report | EXCEL Year To Date Data Summary	2/1/2020 4:32:15 AM

Year to Date Data Detail:

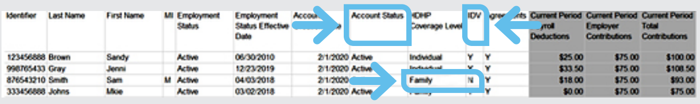
The report detail view provides an overview of *each* contribution you've processed by employee.



Identifier	Last Name	First Name	MI	Amount	Contribution Type	Tax Year	Processed Date	Note
123456888	Brown	Sandy		$25.00	Payroll Deduction	2020	01/22/2020	01/17/2020 Payroll Deduction
123456888	Brown	Sandy		$125.00	Payroll Deduction	2020	01/09/2020	01/03/2020 Payroll Deduction
123456888	Brown	Sandy		$100.00	Employer Contribution	2019	01/22/2020	12/20/2019 Employer Contribution
123456888	Brown	Sandy		$10.00	Payroll Deduction	2019	01/09/2020	12/06/2019 Payroll Deduction

Year to Date Data Summary:

The report summary shows the roll-up of *all* of your employees' contributions made through the employer. This format can also be used to view your employees' account status and see if they have an **IDV Hold** (Identity Verification Hold) on their HSA account. The Year to Date Data Summary will also show if an account is active.



Identifier	Last Name	First Name	MI	Employment Status	Employment Status Effective Date	Accou[illegible]	Account Status	HDHP Coverage Level	IDV	[illegible]	Current Period [illegible]yroll Deductions	Current Period Employer Contributions	Current Period Total Contributions
123456888	Brown	Sandy		Active	06/30/2010	2/1/2020	Active	Individual	Y	Y	$25.00	$75.00	$100.00
998765433	Gray	Jenni		Active	12/23/2019	2/1/2020	Active	[illegible]	[illegible]	Y	$33.50	$75.00	$108.50
876543210	Smith	Sam	M	Active	04/03/2018	2/1/2020	[illegible]	Family	N	Y	$18.00	$75.00	$93.00
333456888	Johns	Mkie		Active	03/02/2018	2/1/2020	Active	[illegible]	[illegible]	Y	$0.00	$75.00	$75.00

Continue to learn more >

About IDV Holds:

IDV holds are placed on HSA accounts that Fifth Third Bank cannot verify through the automated process. **When an employee is under an IDV Hold, funds will not post to his or her account until the hold has been released**.

IDV holds can be the result of various factors. The most common are an employee recently changing their address, a name change due to marriage or divorce, or a keying error. We attempt to contact each employee who has an IDV Hold if their email and phone number have been provided upon enrollment. If an employee with an IDV Hold should contact you for assistance, please provide them with the following information.

The HSA Account Verification Team can be contacted at:

Phone: 1.877.470.1764
Fax: 877.917.7925
Email: 53id@healthaccountservices.com
Mail: PO Box 6121, Fargo, ND 58108-6121

Hours: Monday–Friday, 8–5 p.m., EST

FIFTH THIRD BANK